

COVID-19 SAFETY MEASURES FOR 300 E HYMAN Permit# 0092-.2017.ACBK

We take the health and economic safety of our teammates, their families and our community extremely seriously and we are committed to taking care of each other through several different efforts. This document encompasses the procedures that our company will follow, should the authorities agree that these procedures provide a safe environment for our workers to get back to work safely.

MANAGEMENT OF JOB SITE

CENTAUR has designated Michael Buglione, Site Superintendent, as the Public Health Safety Officer. Michael is a former Deputy Coroner, Deputy Sheriff and Aspen Police Officer who has decades of experience in working through difficult circumstances while promoting a sense of safety and comfort within the community.

The procedures and practices outlined in this document will be communicated (and frequently reiterated) to all tradesmen on site in the form of an initial in-depth Safety Kickoff Meeting, daily protocol reminders and strict enforcement.

SITE SECURITY

Effective the day work resumes on the jobsite; a no visitor policy is enacted. The only personnel allowed on site are CENTAUR employees, subcontractor crews, inspectors and essential material deliveries. This does not apply to first responders. The site doors and gates will be secured and individuals needing to gain entry will be required to contact Michael Buglione (970.227.5425) or Martin Rubio (970.456.7589). This protects individuals working on the jobsite from unnecessary contact.

PREVENTATIVE SIGNAGE AND ACTIONS

Various detailed signage will be posted at the jobsite that covers safety practices, COVID-19 symptoms and germ mitigation in both English and Spanish. In addition, a daily log will be kept that details the meticulous cleaning procedures that take place on the jobsite multiple times a day.

The Safety Officer will also detail the actions individuals need to be aware of that mitigate the spread of the virus, such as the importance of not touching one's face, coughing/sneezing practices and proper handwashing.

SAFETY KICKOFF MEETING

On the first day work resumes, the Safety Officer will hold this detailed meeting to cover the safety protocols for the jobsite. This meeting will be conducted outside while maintaining social distancing. Topics covered will include:

- The severity of the current public health situation at hand and the importance of following the safety measures.
- A comprehensive rundown of the following:
 - Social distancing measures
 - Communication guidelines

- Updated worksite hygiene practices
- Personal protective equipment requirements
- COVID-19 symptoms and protocol for illness
- Transportation

Each of these components are explained in full within the sections below.

- Remind individuals that if they have an onset of symptoms the night before, they are not permitted to report for work the next morning. Anyone experiencing COVID-19 symptoms must stay home and place a call to their Primary Care/Urgent Care provider.

TEMPERATURE READING AND TRANSPORTATION MONITORING

With the exception of those living in the same household, carpooling to and from any CENTAUR jobsite is prohibited. Each person who is coming to work on the jobsite must drive their own vehicle. The close contact that comes with carpooling and mass transit is not conducive to slowing the spread, and while all parties may appear or feel healthy, we know that individuals can be asymptomatic and contagious.

We will be conducting a temperature reading as well as verifying individual transport at an offsite location before allowing tradesmen to proceed to the jobsite.

- Individuals will pull into the designated lot where a CENTAUR employee will be waiting outfitted with eye protection and a face covering.
- Each tradesman will have their temperature read using a temporal artery thermometer.
 - The CDC defines a fever as a temperature of 100.4 degrees Fahrenheit or higher and that is the benchmark we will be using.
- After confirmation no fever is present, next is the vehicle verification.
- The CENTAUR employee will confirm that there is only one person in the vehicle, as well as record their name, company, the make/model of their vehicle, mileage and the license plate.
- Once the temperature and vehicle check is complete, tradesmen may proceed to the jobsite.

This ensures that each individual did in fact drive to work alone, and eliminates the possibility of a group carpooling and then walking into the jobsite separately or parking the vehicle outside Aspen and then carpooling. It also eliminates the possibility of someone who perhaps unknowingly has an elevated temperature from entering the core and interacting with others on their way to the jobsite.

DAILY PROTOCOL TOUCH BASE

The adaptations our society has had to make in the past weeks to flatten the curve has been an adjustment for all. It is for this reason CENTAUR believes it is vital that reminders on jobsite protocol occur each day so proper habits are established.

- This meeting will occur outside (while maintaining social distancing) at 7:45am each workday
- A review of proper jobsite safety procedures will be detailed
 - Social distancing measures
 - Communication guidelines
 - Worksite hygiene practices
 - Personal protective equipment (PPE) requirements

- At this time the Safety Officer will conduct the following:
 - Check that tradesmen are wearing the required personal protective equipment
 - Complete the required visitor/employee log
 - Use a temporal artery (forehead) thermometer to check each individual's temperature
 - The CDC defines a fever as a temperature of 100.4 degrees Fahrenheit or higher and that is the benchmark we will be using.
 - An individual with a temperature exceeding 100.4 degrees Fahrenheit will be dismissed from the worksite.
 - As this is one instance where social distance cannot be maintained, both the Safety Officer and the tradesmen will be wearing necessary PPE (masks and eye protection).
 - Are not exhibiting any detectable signs of COVID-19
 - As not everyone develops a fever at the onset of COVID-19, we must be looking for other indicators.
 - Coughing
 - Stuffy/runny nose
 - Shortness of breath

At the end of each workday, the Safety Officer will complete [Pitkin County's Daily Log](#) form and submit it to the County.

CRITICAL ACTIVITY SUMMARY

The current phase of construction focuses on the Structure. Specifically, the work being done includes formwork, rebar installation, concrete and underground plumbing. These elements are essential to the progression of the project.

Depending on the activities for the day and each subcontractor's progress, the number of tradesmen on site will vary from 8 to 18 people. The work they are carrying out is outside in open air and can be done while maintaining the mandatory six-foot distance. Each subcontractor is working in a different area of the jobsite allowing for minimal contact between groups. Also, important to note is that not only do the subcontractors maintain space from each other laterally, but vertically too as work progresses.

This phase of work (Structure to Lower Level I completion) will be ongoing until the beginning of August 2020.

PERSONAL PROTECTIVE EQUIPMENT

FACE COVERINGS

The use of a face covering throughout the course of the workday is strongly encouraged for all tradesmen on site, and it is required when individuals are working within 20 feet of each other. Hands must be washed or sanitized before putting a face covering on and should be washed again after the face covering has been removed. If the face covering is single use, it must be disposed of properly. Bandanas are permitted so long as individuals are not operating power tools; the wearing of bandanas as a face covering while operating power tools is prohibited for safety reasons.

Under no circumstances are face coverings to be shared between individuals.

EYE PROTECTION

Eyes have been identified as a method of entry for COVID-19, and it is for that reason eye protection is mandatory on the worksite. Eye protection should be put on as soon as the individual enters the jobsite. Tradesmen are encouraged to bring their own eye protection with them to the jobsite each day, but if needed CENTAUR has units available.

Under no circumstances is eye protection to be shared between individuals.

GLOVES

Tradesmen are permitted to wear their own gloves on site so long as they start the day with a clean pair. They must be laundered or disinfected after no more than one day of wear on the jobsite.

In activities such as the cleaning of the jobsite and trash maintenance, disposable gloves must be worn so the individual is protected from any contaminated surfaces. These gloves must be disposed of properly and in the appropriate receptacle once the task is finished.

Under no circumstances are gloves to be shared between individuals.

HIGH VISIBILITY VESTS AND JACKETS

Vests and jackets must be brought by each tradesman, use of CENTAUR high visibility vests is not permitted at this time.

Under no circumstances are high visibility vests or jackets to be shared between individuals.

HARD HATS

Each individual is required to bring their own hard hat, use of CENTAUR hard hats are not permitted at this time.

Under no circumstances are hard hats to be shared between individuals.

SYMPTOM MONITORING

The Safety Officer will be watching for individuals displaying any symptoms indicative of COVID-19 at the Daily Protocol Touchbase each morning, as well as throughout the workday. If a tradesman begins to experience any symptoms related to COVID-19 throughout the day they are to report to the Safety Officer immediately so necessary actions can be taken.

Daily temperature checks will be conducted for each individual who reports to work that day. These checks will be done at Protocol Touch Base (as outlined above) using a temporal artery thermometer.

At the end of each workday the Safety Officer will complete the Daily Log detailing if any tradesman were observed to have or reported COVID-19 symptoms.

WORKSITE HYGIENE PRACTICES

The thorough and frequent cleaning of surfaces and equipment throughout the jobsite is implemented until further notice. This mitigates the spread of germs and maintains a healthy work environment for all those on the jobsite.

HAND WASHING

Emphasizing the importance of individuals washing their hands is a vital component of workplace health and safety. It is for that reason we have two handwashing stations available on site for use. In addition, to supplement the handwashing stations we also have hand sanitizer available that is dispensed via a touch free dispenser.

SURFACE AND EQUIPMENT CLEANING

The cleaning and disinfecting of surfaces as well as any equipment used will occur four times per day and will be subsequently recorded in the Daily Cleaning Log. These clean downs will take place after tradesmen have checked in for the day, after staggered lunch breaks are completed (with clean downs between each party), midday, and after tradesmen have finished work for the day.

- Hard surfaces and/or equipment will first be cleaned with a multi-surface cleaner and then followed with a bleach solution to disinfect
- Surfaces to be cleaned with the two-step process shall include but are not limited to:
 - Doorknobs
 - Counters
 - Gate Ribbons
 - Stair Tower handrails
 - Guard Rails
 - Handwashing stations
 - Portable Toilet door handles
 - Locks/handles on gates
 - Lunch/Break tables
- The sharing of tools is not permitted. Equipment shall be operated by one qualified tradesman.
- The use of our iPad Sign In system was suspended as of March 16, 2020. It will be reinstated once the public health situation is resolved.

SOCIAL DISTANCING

The final, though no less important measure is social distancing. The minimum required distance on the jobsite is no less than six feet and when possible, greater distance should be practiced. Components of social distancing to be covered in this section include Subcontractor crew sizes, crew interactions, lunches and breaks, carpooling and more.

SUBCONTRACTOR CREWS

Safety is our top priority, and we want subcontractors to come to the jobsite with the number of tradesmen they need to complete their work safely, no more and no less.

Each subcontractor has their designated scope of work which is being conducted in different areas of the jobsite, so there should be no need for individual crews to interact with each other. However, should they need to communicate with one another that will be done only by each crew's designated Supervisor.

At this time, we cannot implement the suggestion of staggered start times for subcontractors, though the jobsite allows for the social distancing requirement not only laterally, but vertically as well as work progresses. For tasks where the minimum six-foot distance cannot be maintained, it will be required that individuals wear face coverings if they are not already doing so.

TRANSPORTATION TO JOBSITE

Driving individually to the jobsite is required by the City of Aspen with the exception of those living in the same household.

We do have a subcontractor group that is family and resides under the same roof. They have a daily commute of 140 miles each way. Seeing that they live together, it does not make sense for them to drive individually when if any one of the individuals has been exposed, others in the group would already be at risk due to the living arrangement. They are encouraged to make their commute with windows down for ventilation. Members of this group will be required to wear face coverings while they are on the jobsite.

MEETINGS AND OFFICE WORK

Subcontractor meetings take place once a week and have 4-5 attendees who are physically present due to their on-site work, and the remainder of attendees phone in remotely. For those attending in person, these are conducted held outside in open air, where social distancing can be maintained. There are no hard/high contact surfaces that tradesmen encounter at these meetings.

On site there is one 40-foot trailer that serves as an office where the site Superintendent and Site Supervisor work. This trailer is large enough to allow the social distancing requirement to be maintained and has multiple windows that open for ventilation. No meetings are taking place in the jobsite office trailer. The high contact points and hard surfaces in the trailer are included in the cleaning procedure that occurs four times per day.

Our project management team does not work on site and is working remotely until the current public health situation has diffused.

BREAKS AND COMMON AREA CLOSURES

An area for breaks and lunch will be set up outside with seating positioned for adequate social distancing. Breaks and lunch must be taken on site, there is no exiting the jobsite once tradesmen have arrived for the day. Lunch is required to be brought from home, and as outlined in the Pitkin County Requirements individuals may not get lunch from restaurants, grocery stores, etc.

Morning, lunch and afternoon breaks will be staggered by Subcontractor group to limit interaction between crews. Lunch will happen between 11:30am and 1:00pm. Hands must be washed before and after eating at the provided handwashing station. In between groups surfaces will be cleaned and disinfected so the next group comes into a safe environment.

The Cantina that functions as a break room for tradesmen will remain closed and will only be accessed by CENTAUR employees for storage purposes. No more than one employee at a time is permitted in the Cantina. For the duration this procedure is in effect no coffee, water or soda will be offered to tradesmen as it was pre-COVID-19.

SUSPICION OF COVID-19 ILLNESS ON PREMISES

If an individual becomes sick or exhibits COVID-19 symptoms while on the jobsite, they are to be sent home immediately. The jobsite will be cleaned and disinfected upon their departure. The affected individual will be encouraged to contact their Primary Care/Urgent Care provider as well as use the County's COVID-19 Symptom Tracker (in [English](#) and [Spanish](#)).

An individual is not permitted to return to work sooner than 14 days from the onset of their first symptoms. This timeframe has been set to ensure the safety of others at the jobsite, since it is not known how long infected individuals continue to shed the virus after symptoms subside.

Should an individual have come into close contact with a person who is COVID-19 positive, they are required to self-quarantine for 14 days. If an individual tests positive for COVID-19, it will then be determined who that person came into contact with. From there those individuals who came in contact with the infected person will be notified and required to self-quarantine for 14 days.

If there is suspicion or confirmation of COVID-19 case(s) on the site, the following will occur:

- Public Health officials will be notified, as well as the building department
- Those who may have come into contact with the individual will be notified and directed to self-quarantine for 14 days. They will report any symptoms they experience as well.
- A thorough cleaning and disinfection of the jobsite will occur

Pitkin County Public Health and the Local Chief Building Official must clear the jobsite before work can resume.

POINT OF CONTACT

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